



Canadian Payments Association

**New Cheque Standards!
Effective July 1st, 2007**

What do you need to know?

Canadian Payments Association

CPA introduces “grace period”
until September 2nd, 2008

What do you need to know?

Seize The Opportunity!

If you don't, others will...

The banks and software companies are actively trying to STEAL your customers.



How do you protect your customer base?

- ❖ Educate yourself and your staff
- ❖ Educate your customer
- ❖ Be Proactive - don't wait for them to call you.

Why did the standards change?

❖ The cheque face and back will now be digitally scanned by the clearing houses

- Cheques will no longer be physically transferred between banks or returned to clients
- To allow for the scanning process, CPA mandated “Areas of Interest” must meet certain standards

ABC Company
Box 000
Edmonton, AB T5A 3J5

DOCUMENT HAS LIMITED™ LINES IN THE PAPER THAT CHANGE FROM LIGHT TO DARK IN REFLECTED TO TRANSMITTED LIGHT

DATE M M D D Y Y Y Y

PAY TO THE ORDER OF 1 \$ 3 2

Bank of Canada
123 Bank Street
Edmonton AB T5A 3J5

ABC Company

PER 5

FOR CHEQUE ONLY 4 @0000*** 0000*00000000 000000* 6

ENDORSEMENT - SIGNATURE OR STAMP

ENCLOSURES

SECURITY FEATURES

SEC BIND - Surface document has fibers that radiate in a pattern.

MARK - Distinctive pattern in the paper. Hold up to light to view.

WIRELINE FIBER - Coloured fibers in the paper only visible under a black light.

WIRELINE PRINTING - Try to peel a border or line that isn't the real 2. It should be visible.

CHEMICAL REACTANTS - An attempt to chemically alter this document will activate a chemical reaction that shows up on a scan of the paper.

TONER FUSION - A coating that can only dry later change to the paper fibers, making alterations by rubbing or heat very difficult without showing fibers tear of the paper.

1. “Pay To” Information Field
2. “Numeric Date” Field
3. “Amount” Field - Written/Numerical
4. MICR Numbering - Consecutive/Static
5. Signature(s)
6. Backprinting

What's Changed?

- ❖ No printing in 5/8 MICR band

THIS CHEQUE CONTAINS A MICROLINE BORDER AND SECURITY FEATURES
DOCUMENT HAS LineMark™ LINES IN THE PAPER THAT CHANGE FROM LIGHT TO DARK IN REFLECTED TO TRANSMITTED LIGHT

ABC Company
Box 000
Edmonton, AB T5A 3J5

DATE

M	M	D	D	Y	Y	Y	Y
M	M	D	D	Y	Y	Y	Y

PAY TO THE ORDER OF _____ \$ _____

100 DOLLARS

Bank of Canada
123 Bank Street
Edmonton AB T5A 3J5

ABC Company

PER _____

FOR _____

PER _____

⑆0000⑆ 0000⑆00000000 000000⑆*

What's Changed?

- ❖ No printing in 5/8 MICR band
- ❖ **Adoption of numeric date field**

THIS CHEQUE CONTAINS A MICROLINE BORDER AND SECURITY FEATURES
DOCUMENT HAS LineMark™ LINES IN THE PAPER THAT CHANGE FROM LIGHT TO DARK IN REFLECTED TO TRANSMITTED LIGHT

ABC Company
Box 000
Edmonton, AB T5A 3J5

PAY TO _____
THE ORDER OF _____

Bank of Canada
123 Bank Street
Edmonton AB T5A 3J5

FOR _____

PER _____

PER _____

100
DOLLARS

\$ _____

ABC Company

DATE

M M D D Y Y Y Y
M M D D Y Y Y Y

⑆0000⑆ 0000⑆00000000 000000⑆*

July 15, 2007 = 2007-07-15 or 07-15-2007 or 15-07-2007

What's Changed?

- ❖ No printing in 5/8 MICR band
- ❖ Adoption of numeric date field
- ❖ **A printed \$ symbol must appear - (Pre-printed or software driven)**

THIS CHEQUE CONTAINS A MICROLINE BORDER AND SECURITY FEATURES
DOCUMENT HAS LineMark™ LINES IN THE PAPER THAT CHANGE FROM LIGHT TO DARK IN REFLECTED TO TRANSMITTED LIGHT

ABC Company
Box 000
Edmonton, AB T5A 3J5

DATE

M	M	D	D	Y	Y	Y	Y

PAY TO THE ORDER OF _____

100 DOLLARS **\$** _____

Bank of Canada
123 Bank Street
Edmonton AB T5A 3J5

ABC Company

PER _____

PER _____

FOR _____

CMA 98 99 018

⑆0000⑆ 0000⑆00000000 000000⑆

What's Changed?

- ❖ No printing in 5/8 MICR band
- ❖ Adoption of numeric date field
- ❖ A printed \$ symbol must appear - (Pre-printed or software driven)
- ❖ **Mandatory MICR consecutive numbering**

THIS CHEQUE CONTAINS A MICROLINE BORDER AND SECURITY FEATURES
DOCUMENT HAS LineMark™ LINES IN THE PAPER THAT CHANGE FROM LIGHT TO DARK IN REFLECTED TO TRANSMITTED LIGHT

ABC Company
Box 000
Edmonton, AB T5A 3J5

DATE

PAY TO _____
THE ORDER OF _____

\$

100 DOLLARS

Bank of Canada
123 Bank Street
Edmonton AB T5A 3J5

ABC Company

PER _____

FOR _____

CFM 92 99-078

⑆0000⑆ 0000⑆00000000 000000⑆

What's Changed?

- ❖ No printing in 5/8 MICR band
- ❖ Adoption of numeric date field
- ❖ A printed \$ symbol must appear - (Pre-printed or software driven)
- ❖ Mandatory MICR consecutive numbering
- ❖ **Standardized positions for key information**

A sample cheque form from ABC Company. The form includes fields for 'PAY TO THE ORDER OF', 'DATE', and '\$'. The 'DATE' field is highlighted with a red box and contains the text 'DATE M M D D Y Y Y Y'. The '\$' field is also highlighted with a red box and contains the text '\$'. The form also includes the company name 'ABC Company', address 'Box 000, Edmonton, AB T5A 3J5', and the bank name 'Bank of Canada'. At the bottom, there is a MICR line with the text '⑆0000⑆ 0000⑆00000000 000000⑆'.

THIS CHEQUE CONTAINS A MICROLINE BORDER AND SECURITY FEATURES
DOCUMENT HAS LineMark™ LINES IN THE PAPER THAT CHANGE FROM LIGHT TO DARK IN REFLECTED TO TRANSMITTED LIGHT

ABC Company
Box 000
Edmonton, AB T5A 3J5

DATE M M D D Y Y Y Y

PAY TO THE ORDER OF

\$

100
DOLLARS

Bank of Canada
123 Bank Street
Edmonton AB T5A 3J5

PER. _____

FOR _____ PER. _____

CFR 92 (R) 018

⑆0000⑆ 0000⑆00000000 000000⑆

What's Changed?

- ❖ Security features not to interfere with “Areas of Interest”

THIS CHEQUE CONTAINS A MICROLINE BORDER AND SECURITY FEATURES
DOCUMENT HAS LineMark™ LINES IN THE PAPER THAT CHANGE FROM LIGHT TO DARK IN REFLECTED TO TRANSMITTED LIGHT

ABC Company
Box 000
Edmonton, AB T5A 3J5

PAY TO THE ORDER OF _____

DATE M M D D Y Y Y

\$

100 DOLLARS

Bank of Canada
123 Bank Street
Edmonton AB T5A 3J5

FOR _____

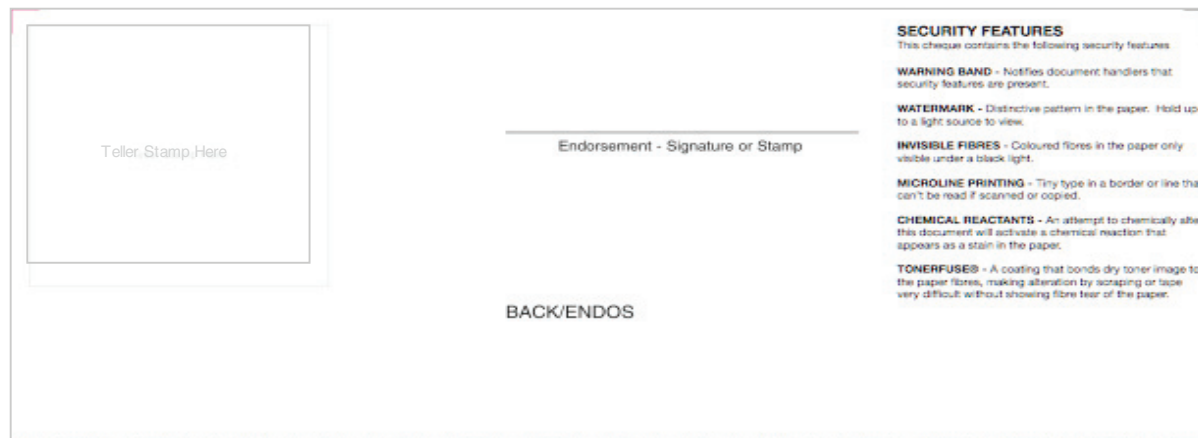
PER _____
PER _____

ABC Company

⑆0000⑆ 0000⑆000000000 000000⑆*

What's Changed?

- ❖ Security features not to interfere with “Areas of Interest”
- ❖ **Standardized back print**



What's Changed?

- ❖ Security features not to interfere with “Areas of Interest”
- ❖ Standardized back print
- ❖ **Print contrast signal in “Areas of Interest” must meet acceptable levels of compliance**

THIS CHEQUE CONTAINS A MICROLINE BORDER AND SECURITY FEATURES
DOCUMENT HAS LineMark™ LINES IN THE PAPER THAT CHANGE FROM LIGHT TO DARK IN REFLECTED TO TRANSMITTED LIGHT

ABC Company
Box 000
Edmonton, AB T5A 3J5

PAY TO THE ORDER OF _____

DATE

M	M	D	D	Y	Y	Y	Y

\$ 100
DOLLARS

Bank of Canada
123 Bank Street
Edmonton AB T5A 3J5

FOR _____

ABC Company
PER _____
PER _____

⑆0000⑆ 0000⑆00000000 000000⑆

What do you need to do?

❖ Ask your customer if they're aware of the new standards

If not, use the "customer friendly" presentation on our website to educate them

❖ Ask your customer what software they are using for accounts payable?

- Quickbooks or Simply Accounting
- Other "off the shelf" software
- Custom software

The Factor Support Team

- ❖ **Use our RDM Scanner to check “print contrast signal” compliance**
 - Same system/software used by the banks
- ❖ **“Customer Friendly” presentation on Factor’s website**
 - PowerPoint or PDF file format
 - Send us your logo and we’ll personalize the file and e-mail it back to you
- ❖ **“Customer Friendly” marketing pieces available**



Thank You

